



HARTPURY

VILLAGE HALL



ANNUAL REPORT & ACCOUNTS

2022-23

REPORT FROM THE CHAIR

This has been a very busy year for Hartpury Village Hall, with some significant organisational changes taking place alongside a number of investments and improvement projects. We achieved a record level of hire income, with particularly strong demand for private events and parties. This was in part a continuation of a trend which we had seen following the end of the COVID lockdown period, but it is also evident that our good reputation has gradually spread outside the immediate neighbourhood and we are seeing more and more enquiries from potential hirers from the wider Gloucester area.

Having ended the previous year with a considerable financial surplus, largely as a result of COVID-related grant funding, we took a conscious decision this year to spend to invest for the future. The hall was repainted throughout and we also invested significant sums in, among other items, replacement bollard lights and picnic tables, a new height-restriction barrier on the driveway, a “smart” heating control system (which was partly grant-funded), a battery operated floor scrubber-dryer and some additional stage lighting equipment. We commissioned a new keypad entry system alongside the introduction of the *Hallmaster* booking and invoicing software which significantly simplified the overall administrative workload involved in managing the charity. These changes were especially relevant in the context of the continuing increase in the number of private bookings which we have experienced.

Having been hit with a major increase in electricity prices in early 2022 (not all of which is yet reflected in the accounts, because of some one-off factors) alongside continuing high general inflation, we raised our charges at the start of the financial year, and more recently announced a further increase to take effect at the start of the 2023-24 financial year. On each occasion we took steps to protect as far as possible the local and regular hirers, taking note of the primary focus of our charitable objects, which meant that the hirers from further afield have seen correspondingly higher rate increases. We have had relatively little kick-back following the announcement of these increases, which would appear to indicate that we are continuing to provide an attractive facility at competitive rates.

Although our main focus is on managing the hall for use by local and other hirers, we also organise occasional events ourselves, including live theatre shows and concerts. The barbecue which we held to celebrate the Queen’s platinum jubilee was a particular highlight, exemplifying the benefits of social integration and cohesion which facilities such as ours promote and foster in village communities across the country. We have also continued to benefit from the support of a large number of volunteers who support the village hall directly and / or indirectly through their involvement as committee members, volunteer members of the marquee team, bar team and grounds maintenance team, 100+ club collectors and many other people who support our work in lots of unseen ways. Thank you all for your support. In particular I would like to thank Susan Knox and Deborah Siddle for taking on and doing great work in the important roles of Bookings Secretary and Treasurer respectively. Thanks also to Margaret and Richard Evans for keeping the facilities clean and tidy and continuing to go the extra mile whenever necessary.

Looking ahead, we don't envisage the same level of overall expenditure in 2023-24 and we would hope to be able to run a financial surplus, assuming the current strong level of booking enquiries continues. We are always looking for opportunities to improve our facilities but at this stage we are only actively investigating one major new project, namely the replacement of the gravel surface with tarmac around the entrance to the car park, which we hope to carry out during the coming year. At some stage we will need to consider refurbishing some of the play equipment, but this isn't yet urgent. There is, however, a potential cloud on the horizon which is worth noting, in the shape of the housing construction project which is currently taking place directly in front of the hall. The new housing itself will be welcome but the practicalities of living cheek by jowl with new neighbours are likely to take some getting used to, especially in terms of how we deal with noise. But if that's all we have to worry about for now, we can't really complain.

Ken Jollans, May 2023

HONORARY TREASURER'S REPORT

This is my first year as Village Hall Treasurer and since last year, we have made various changes to the way we operate the bank accounts. We are now almost cashless with mostly all receipts paid directly into the bank account and all invoices paid via BACS. There is no petty cash. Sum Up card readers take payments from the bar with the proceeds paid directly into the bank account. I wish to thank our regular hirers for embracing the change. We have amended and updated the financial procedures to reflect this.

Hallmaster has replaced the previous booking system with bookings now made online via the website

We have received a poor return on our savings/investment accounts over the last year, but are looking to move funds to accounts that pay better interest. The 100 Club, bar and marquee hire continue to provide income for the village hall.

As allowed by the Charity Commission, our accounts are prepared on a receipt and expenditure basis. Peter Antill has independently examined them and I thank him for giving up his time to do this for us. The accounts are presented in a similar format to previous years so that a comparison can be made between this year and last. An asset register is kept showing depreciation values of higher value assets and equipment.

The accounts show a deficit of £3927.24 as we have spent a considerable amount on hall updates and improvements. Bookings are strong, from both our regular hirers and private parties/events, many from outside of our community. Income exceeded £30,000, which shows the strength of our bookings.

I have every confidence of financial stability going forward despite the increasing costs, especially for electricity. Hire rates are reviewed periodically and expenditure monitored at each committee meeting to ensure the viability of the hall.

Deborah Siddle, May 2023

100+ CLUB REPORT AND ACCOUNTS

The 100+ Club has had another successful year of fundraising for the village hall, although membership numbers fell slightly, partly no doubt due to the recent inflationary pressure and the impact on the general cost-of-living. From the total income of £1,230 from 123 members we set aside £605 in prize money, leaving a surplus of £625.

Since we decided to close the 100+ Club's bank account last year, all our banking is transacted through the Village Hall's current account with Santander. A cash float is maintained to cover the prize money for the rest of the financial year (which runs to the end of September).

Thanks to Beverley, Caroline, Lynda, Sheila and Trish for helping to make this another successful year for the 100+ club. We will be out and about again in September and October collecting subscriptions and hopefully recruiting more new members. We will again be offering members the opportunity to pay by bank transfer, direct into the Village Hall account.

The annual financial summary for the 100+ club is shown below.

Sandra Jollans, April 2023

OPENING BALANCE	CASH PRIZES APRIL-SEPTEMBER	£425
INCOME:	SUBSCRIPTIONS (123 members)	£1,230
EXPENDITURE:	MONTHLY PRIZES (11 x £30)	-£330
	SEPTEMBER BIG DRAW	-£275
	TRANSFER TO VILLAGE HALL	-£625
CLOSING BALANCE	CASH PRIZES APRIL-SEPTEMBER	£425

COMMITTEE MEMBERS 2021-22

Chair:	Ken Jollans (Elected)
Secretary	Terry Flemons (Elected)
Treasurer	Deborah Siddle (Friends of Hartpury School)
Bookings Secretary	Susan Knox (Co-opted)
Other Elected Members	Victor Smith, Sheila Trail, David Zeal
Other Representative Members	Pauline Drury (Parochial Church Council)
	Sylvia Gibbs (Line Dancing)
	Susan Gregory (Health Walks)
	Ronald Felgate (Hartpury Drama Group)
	Alastair McGhee (Parish Council)
	Lynda Page (W.I.)
Other Co-Opted Members	Angela Adey, Bobbie Heaven

HARTPURY VILLAGE HALL ACCOUNTS FOR YEAR ENDING 31st MARCH 2023

<u>INCOME</u>	2021.22	2022-23
	£	£
Hire of Hall		
Alexander Technique	745.00	818.95
Badminton	700.00	740.00
Balance Classes	315.00	285.00
Bowls	565.00	830.92
Drama Group	300.00	1174.50
Election	300.00	0.00
Fitness Class	340.00	438.00
Health Walks	270.50	420.75
Leadon Choir	280.00	79.00
Line Dancing	855.00	1014.75
Parish Council	284.00	250.00
Pilates	461.00	571.50
Private Parties/Events	5159.00	10208.19
Produce Market	187.50	462.00
SupaStrikers	360.00	513.00
Weddings	2910.00	1456.00
WI	244.50	360.50
Yoga	1679.50	1711.50
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	15956.00	21334.56
Donations and Grants	10843.96	1795.50
Bar Income (net)	921.51	3171.69
100 Club'	735.00	625.00
Marquee Hire	2000.00	1736.00
Concerts and Theatre	749.77	130.00
Village Events	-187.40	1134.51
Investment Income	4.68	74.08
Other Income	468.00	145.14
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	31491.52	30146.48
<u>EXPENDITURE</u>		
Hall & Grounds - Cleaning	2511.02	2533.65
Hall & Grounds - Improvements	2873.60	18832.56
Hall & Grounds - Graden maint.	7226.90	520.33
Equipment	0.00	4311.17
Licences/Subs/Taxes	873.71	712.96
Insurance	1166.99	1282.36
Electricity	2284.52	3172.67
Telecom	237.48	262.00
Water	98.32	335.58
Other	212.91	2110.44
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	17485.45	34073.72
Surplus/-Deficit	14006.07	-3927.24

MONETARY ASSETS

NS Investment Account	28242.50	28268.79
Santander Account	18835.93	18883.72
Bank Current Account	23966.71	20290.64
100 Club'	425.00	425.00
Cash in Hand	275.14	0
Bar Stock/Float	<u>1242.00</u>	<u>1191.89</u>
	72987.28	69060.04

Deborah Siddle, Treasurer
17.05.2023

Peter Antill, Independent Examiner
17.05.2023

